

**MINUTES**  
**FRIENDS OF THE LIBRARIES OF TOWNS COUNTY (FOLTC)**  
**BOARD MEETING MINUTES**  
**April 10, 2018**

**I. Call to Order**

President Suzanne Carter called the meeting to order at 1:05 p.m. at Mountain Regional Library. Other Board members present were: Amy Barrett, Kathy Day, Jane Farrell, Riki Hartley, Judith Lee, Darlene Pilcher, Susan Sinram, Gigi Smith, Doris Tilly, Peggy Keys-Burrell (MRL representative to the Board) and Tammy Wells. Others in attendance were Friends, Marcia Aunspaugh, Barbara Hale, Elaine Rohaus, Debbie Phillips, TCPL Branch Manager and Vince Stone, Regional Director.

**II. President's Report:**

President Carter welcomed everyone and distributed a revised contact list for FOLTC Board of Directors and MRLS staff.

**III. Minutes**

The minutes of the February 13, 2018 Board meeting were presented by Kathy Day. Tammy Wells moved that the minutes be accepted; motion was seconded by Jane Farrell; passed unanimously.

**IV. Treasurer's Report**

In the absence of Treasurer Jim Reynolds, Suzanne Carter presented the Treasurer's Report. The report was for the period of January 1, 2018 – March 31, 2018. Beginning balance was **\$18,803.53**. Total income was **\$988.48**; total expenses were **\$3,649.35**. The balance as March 31, 2018 was **\$16,142.66**, with unencumbered funds of **\$10,142.66**. The financial report was accepted. Additionally, she reported FOLTC presented a check in the amount of \$5,000.00 for the 2018 Commissioner's Challenge Grant to Regional Director, Vince Stone on April 10, 2018.

**V. Library Reports**

Vince Stone reported on the recent Dr. Seuss Day, March 3, 2018. 60 children and 50 adults attended; and, 30 free books were given out. He shared photos of the day's activities.

He announced that Casey Hunley is now the Business Manager and Marlene Cannon has assumed Casey's former duties at the MRL branch.

October 26<sup>th</sup> is a planned Murder Mystery Night at MRL. Efforts are being made to increase adult programming at MRL.

An 11-inch tablet will be purchased to allow patrons to browse magazines online using the RB Digital portal.

Vince submitted a funding request of \$600 from FOLTC to join with Friends groups in Union and Fannin Counties to purchase a high quality video camera system that

would be used to produce videos for sharing on a YouTube channel. Initially it would be to record book-based puppet shows to support children's reading program efforts.

Vince has submitted a grant proposal to the Better World Books Foundation to receive funding to purchase a collection of the 200 best classic Graphic Novels and produce them into YouTube videos.

Peggy Keys-Burrell shared from Sandy Vaughn of MRL that Wednesday Story Time is averaging 12 children and the Friday Kid's Club is averaging 10 children in attendance.

Debbie Phillips reported recent programming at TCPL has included Instant Pot, CPR & First Aid classes for adults and Story Time for kids. June 7 will be the start of the Summer Reading program.

## **VI. Corresponding Secretary**

Judith Lee reported sympathy cards have been sent to Roger Schlarb, Dorothy Schindelar and the family of Elizabeth Lashley. Get well cards were sent to Linda Dye and Jan Roberts.

## **VII. Book Bunch & Lunch**

Gigi Smith reported that the May book will be Murder on Astor Place: A Gaslight Mystery by Victoria Thompson. The June book will be Blood and Honor by Reinhold Kerstan.

## **VIII. Bookstore/Book Sales**

There will be a 1-day, mini book sale on April 14, 2018. Romance novels will be 10 cents and cookbooks will be 50 cents, as we have a surplus of both. The next book and bake sale will be May 31 (members only -- books only), June 1 & 2, 2018.

Bookstore committee members are recommending that we post our criteria of what we can accept as book donations to reduce the quantity of books that we must discard due to poor condition, age of publication, relevance and our ability to sell. They will put something together and provide to Suzanne Carter for her to distribute to the board for comment. Tammy Wells proposed that this information be printed as a bookmark and inserted when books are purchased at the book sale.

A brass plate has been placed on the new book shelving recognizing that shelving was purchased with funds given to FOLTC in memory of Ernie Seckinger.

## **IX. Bake Sales**

Elaine Vickers was absent due to illness but sent a report that there will be a bake sale held in conjunction with the book sale on June 1 & 2. She requested assistance, as she is not mobile, due to a foot injury.

## **X. Membership**

Nothing to report.

## **XI. Newsletter**

Darlene Pilcher requested all articles for the May newsletter be submitted to her no later than April 30<sup>th</sup> so the newsletter can be written and distributed in advance of the book sale at the end of May.

## **XII. Publicity**

Amy Barrett is continuing to post Events and Reminders on the FOLTC Facebook page. She reported on our Facebook traffic, statistics on shares, visits and comments. Traffic is increasing and those of us who are Facebook users need to continue to share and invite our Facebook Friends to “Like” the FOLTC page in order to increase our exposure.

## **XIII. Scrapbook**

Riki Hartley picked up the scrapbooks and will start including items in them.

## **XIV. OLD BUSINESS**

- a. Sign for Bookstore – Suzanne Carter solicited votes on which design those in attendance preferred. One design was the clear winner. Marcia Aunspaugh will pursue revisions and finalizing the design with the artist. The artwork will be used for printing a sign for the bookstore and the camera-ready artwork will be used on all FOLTC printed materials as our logo.
- b. National Library Week – Ingles gift cards in the amount of \$15 were distributed to 17 library staff members to show appreciation for their efforts on behalf of our libraries.
- c. Report Volunteer hours – board members were reminded to submit volunteer hours monthly to Marlene Cannon.

## **XV. NEW BUSINESS**

- a. Library Board meetings – Board members volunteered to attend the meetings as follows:

### Towns County Library Board

April 10 – Suzanne Carter, 10:00 a.m. TCPL

July 9 – Kathy Day, 10:00 a.m. TCPL

October 9 – Marcia Aunspaugh, 10:00 a.m. TCPL

### Regional Board

June 13, Amy Barrett, 10:00 a.m. MRL

August 8, Tammy Wells, 10:00 UCL

November 7, Susan Sinram, 10:00 TCPL

- b. Donation in memory of Zell Miller – Judith Lee moved that FOLTC make a donation in memory of Zell Miller, to purchase a book focusing on history of the local mountain area for Mountain Regional Library; seconded by Doris Tilly; passed unanimously.
- c. Request for Funds from Vince Stone – The funds request submitted by Vince Stone was discussed. Tammy Wells moved that FOLTC provide \$600 to MRLS toward the purchase of a high quality video camera system dependent upon equal donations by the Union and Fannin county Friends groups; motion was seconded by Jane Farrell; passed unanimously.

**XVI. Adjournment:** The meeting was adjourned at 2:30 p.m. by President Suzanne Carter.

Respectfully Submitted by Kathy Day, Recording Secretary

Approved June 12, 2018